

MINUTES
HIGHLANDS OF EDINBURGH FIRST ASSOCIATION
BOARD OF DIRECTORS MEETING
July 11, 2017

1. Call to Order

President Irene Hoffman called the meeting to order at 7:04 p.m.

Other members present: Mark Trogen, David Hoffman, Rita Williams and Christine Dockry.

Members absent: Brenda Lindhort

2. Approval of Minutes

Minutes were reviewed and recorded. A correction to the spelling of Mark Trogen's name was noted; no other objections or amendments. **Motion to approve** – Mark Trogen; **Second** – Dave Hoffman. Motion passed.

3. Agenda Items

3.1 Property Management Report

ACC Inspection Report:

Lynn Noland was not in attendance nor was a report provided at the time of this meeting. The Board talked briefly about some of the neighborhood properties that are in violation of the covenants (i.e. outside garbage cans, tarps, trailers, brush). We'll ask Lynn to check on these as he does his rounds/inspections and [contact](#) the homeowner if he feels it warrants a letter or call:

- 8824 Hillswick Trail – someone reported a blue tarp over the back door that has been there for a while; it faces the golf course
- 8730 Hillswick Trail – new family storing their garbage cans on the side and in the front of their house; the family has had a number of service/construction people working on their house and is now doing some landscaping.they might not be aware of the rule to keep their cans stored in the garage and may just need a notice
- 8856 Inverness – a barn-like window above their garage with two different colored & broken slats
- 8873 Kilbernie – garden in their back yard with storage under their deck for equipment/garden supplies; 3rd stall garage door looks like it could be broken or can't completely close

There are also a few other neighbors with garbage cans being stored on the side or in front of their house. It was mentioned that there might be a city ordinance that prohibits storing garbage cans in front of homes. We should also check with Lynn to see if he received a letter of consent from the Vosberg's regarding their neighbor's approval of their landscape plan. The project is near or at completion and we haven't seen a letter to the Board as of yet.

3.2 *Treasurer's Report*

Mark Trogen provided a Treasurer's Report as of 7/1/17. Assets as of 6/30/17 are \$28,907.76 (Checking balance = \$10,548.39; Savings/Money Manager balance = \$18,351.87; Share Account Savings balance = \$7.50).

Total Assets: -

- Special Assesment- \$32,700 collected (all homes); less \$16,451.29 expended = \$16,248.71 balance.
- General Fund - \$28,907.76 - \$16,248.71 - \$12,659.05 balance

The Treasurer's Report is incorporated herein by reference.

3.3 *Welcome Committee*

With Darron Carpenter vacating his board position, we're down one member. Dave Hoffman will put a notice on the website in hopes of recruiting a new member to the Board. We can also ask around at National Night Out to see if anyone might be interested in serving.

3.4 *Old Business*

Brenda Lindhort did submit her report around National Night Out. The association has already been registered with the city and Brenda will be picking up the gift/promo bags in a few weeks. The moonwalk has been ordered and scheduled for delivery in front of Mark's house (same as last couple of years). The newsletter featuring National Night Out will be delivered Sunday July 16 or early the following week. Reminder invites will be distributed at the same time for delivery the week before the party. She also hopes to have new association magnets to hand out by party time. We'll check with Brenda to make sure that the website is included on the magnets.

3.5 *New Business*

The Board will conduct its annual supplier review in September to evaluate the effectiveness of our various management contracts (i.e. maintenance/repair, property management, lawn maintenance, etc.). Rick Burnham is still interested in doing the repairs/painting on the remaining mail boxes. There are seven that need the horizontal platform and paper boxes replaced.

4. **Adjournment**

Motion to adjourn: Christine Dockry to adjourn; **Second:** Dave Hoffman. Motion passed. The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Rita Williams
Secretary